



Our Ref: DE18/49794

Mr Blair Boyer MP  
Member for Wright  
PO Box 1111  
GOLDEN GROVE VILLAGE SA 5125

Freedom of Information  
Information Release Unit  
Customer Services and Business Support

31 Flinders Street  
Adelaide SA 5000

GPO Box 1152  
Adelaide SA 5001  
DX 541

Tel 08 8226 3231  
Email [education.foi@sa.gov.au](mailto:education.foi@sa.gov.au)  
[www.education.sa.gov.au](http://www.education.sa.gov.au)

Dear Mr Boyer

**RE Freedom of Information - Determination**

I refer to your Freedom of Information application received by the Department for Education on 26 November 2018, requesting access to:

*'All files, reports, documents, notes, emails and briefings held by the Department (Department of Education, Department of Education and Child Development ) relating to the calculation method of cleaning and maintenance funding for all Education Department sites, including but not limited to Primary Schools, Secondary Schools, Children's Centres and Kindergartens.'*

Searches have been conducted for information in relation to your request. Two documents have been located that have been identified as matching the scope of your application. I have considered the documents with reference to the *Freedom of Information Act, 1991* (the FOI Act) and have determined to release both documents in full.

In addition, information relating to the calculation of maintenance funding to schools and preschools is available on the department's website at:

<https://www.education.sa.gov.au/department/research-and-data/statistics-reports-and-publications/funding-policy-schools-and-preschools-resource-entitlement-statement-res-supporting-information>

No costs have been levied for processing of your application as they are within the threshold prescribed by the Fees and Charges Regulations allowed for Members of Parliament.

In accordance with the requirements of Premier and Cabinet Circular PC045, details of your FOI application, a copy of your notice of determination, schedule of documents and the documents to which you are given access, may be published in the agency's disclosure log. A copy of PC045 can be found at <http://dpc.sa.gov.au/what-we-do/services-for-government/premier-and-cabinet-circulars>. If you disagree with publication, please advise the undersigned at [education.foi@sa.gov.au](mailto:education.foi@sa.gov.au) within 30 days from the date of notice of determination.

Should you wish to discuss the above or require further information, please contact Freedom of Information on telephone 8226 3231 or email [education.foi@sa.gov.au](mailto:education.foi@sa.gov.au).

Yours sincerely

A handwritten signature in black ink, appearing to be 'CA', written over a horizontal line.

Chrissie Argitis  
**ACCREDITED FREEDOM OF INFORMATION OFFICER**

Date: 21 December 2018

# Procedure

## Contract Cleaning

Please note this procedure is mandatory and staff are required to adhere to the content

### Summary

This procedure provides information regarding cleaning services at Department for Education and Child Development (DECD) sites comprising schools and corporate offices in South Australia. It identifies practices and important considerations to support the effective cleaning of DECD sites.

Table 1 - Document details

<b>Publication Date</b>	11 November 2016
<b>File Number</b>	16/04372
<b>Related Legislation</b>	<i>Cleaning Services Award 2010</i>
<b>Related Policies, Procedures, Guidelines, Standards, Frameworks</b>	Asset Services Policy, Tender Process for the Procurement of Cleaning Services Procedure, Cleaning Arrangements – Cleaning Services Award 2010 Procedure
<b>Version</b>	1.0
<b>Replaces</b>	Cleaning and Security, Cleaning Budget and Allocation, Cleaning Payments for Corporate Sites, Onsite Management of Contract Cleaners, Outcome Cleaning Contract Variation
<b>Policy Officer (Name/Position)</b>	Senior Advisor, Contract Cleaning
<b>Policy Officer (Phone)</b>	8226 1568
<b>Policy Sponsor (Name/Position)</b>	Assistant Director, Asset Services
<b>Executive Director Responsible (Name/Position/Office)</b>	Executive Director, Infrastructure
<b>Applies to</b>	All South Australian DECD sites with corporate-funded cleaning services
<b>Key Words</b>	Site Management of Cleaning Services, Contract Variation, Cleaning Standards, Complaint Resolution
<b>Status</b>	Approved
<b>Approved by</b>	Senior Executive Group
<b>Approval Date</b>	25 August 2016
<b>Review Date</b>	25 August 2019

Table 2 - Revision record

1 | Contract Cleaning Procedure | November 2016



Date	Version	Revision Description
25 August 2016	1.0	Initial Issue

## Table of Contents

Summary.....	1
1. Title .....	4
2. Purpose.....	4
3. Scope.....	4
4. Procedure detail.....	4
5. Procedure Key Events Summary .....	4
5.1 Outcome Cleaning Contract overview.....	7
5.2 <i>Cleaning Services Award 2010</i> summary .....	8
5.3 Cleaning area entitlement.....	8
5.4 Variations to cleaning contracts .....	9
5.5 Funding for cleaning services .....	10
5.6 Payment for cleaning services .....	10
5.7 Additional cleaning.....	11
5.8 Site management of contract cleaning services.....	11
5.8.1 Role of site leader or nominated delegate.....	11
5.8.2 Ongoing cleaning - hours of cleaning .....	11
5.8.3 Cleaning hours per day.....	11
5.8.4 Staff training and development week and closed school days.....	12
5.8.5 Site responsibilities to facilitate ongoing cleaning.....	12
5.8.6 Periodic/vacation cleaning .....	12
5.8.7 Quality assurance and cleaning standards.....	13
5.9 Cleaning supplies .....	14
5.10 Complaint resolution process.....	14
5.11 School events.....	14
5.12 Security and cleaning .....	15
5.13 Screening checks for cleaning staff .....	15
5.14 Cleaning storage provisions.....	15
6. Roles and responsibilities .....	16
7. Monitoring, evaluation and review.....	16
8. Definitions and abbreviations .....	16
9. Supporting documents .....	18
10. References.....	18
Appendix.....	18

## 1. Title

Contract Cleaning Procedure

## 2. Purpose

To ensure Corporate Office staff and site leaders or nominated delegates have a clear understanding regarding the processes involved in the provision of cleaning services at all DECD sites with corporately funded cleaning services (schools and corporate offices) supplied by third party providers (contractors).

In addition, it aims to clearly define the procedures, requirements and obligations for DECD personnel regarding the management of cleaning contracts between the Minister for Education and Child Development and third party providers.

## 3. Scope

This procedure applies to DECD staff responsible for the centralised procurement and management of cleaning contracts and the site leader or nominated delegate at all DECD sites with corporately funded cleaning services (schools and corporate offices) supplied by third party providers. The procedure provides general information for site leaders or nominated delegates regarding the Outcome Cleaning Contract and specific details for the daily management of the cleaning contract in relation to cleaning area entitlement, cleaning contract variations, quality assurance, funding and payment for cleaning services.

## 4. Procedure detail

Contracts for cleaning services are tailored to the individual requirements of each site and therefore this procedure must be read in conjunction with the respective site's Contract for Cleaning Services.

The site leader or nominated delegate is responsible for the day-to-day management of the cleaning contract at DECD sites. Contract Cleaning Services (CCS), located within the department's Asset and Business Services directorate, coordinate the tender process and implementation of new contracts, control contract obligations and manage variations to existing contracts in accordance with DECD policies and Award requirements.

The following procedures set out considerations and obligations arising from the tender process to procure cleaning services and the on-site management of cleaning contracts for ongoing and periodic cleaning service delivery.

## 5. Procedure Key Events Summary

A summary of key actions and responsibilities under this procedure is presented in the Procedure Key Events Summary. The aim of the summary is to clearly identify actions that are applicable to the site leader or their nominated delegate and the Contract Cleaning Services unit, and to enable quick access to relevant sections of the procedure through clicking on the Key Events and Section Reference (Hyperlink).

## PROCEDURE KEY EVENTS SUMMARY

School	Contract Cleaning Services	Key Events and Section Reference (Hyperlink)	Details and Relevance to Schools and Corporate Sites
		<p><b><u>5.1 Outcome Cleaning Contract Overview</u></b></p> <p>Provides the general Terms &amp; Conditions and Scope of Services.</p>	<p>The site leader or nominated delegate must ensure the cleaning contract is kept in a secure location and that documentation for subsequent variations to the contract is stored with the original contract document.</p>
		<p><b><u>5.2 Cleaning Arrangements - Cleaning Services Award 2010</u></b></p> <p>Minimum shifts apply for each cleaner at DECD sites. The length of the minimum shift is determined by the size of the cleaning area in m<sup>2</sup>.</p> <p>Ongoing cleaning of sites between the hours of 6.00am and 6.00pm Monday to Friday does not incur penalty costs. Cleaning outside these hours incur penalty costs for the cleaner's entire shift.</p>	<p>The site leader or nominated delegate must monitor the cleaning hours allocated for the school. This will ensure minimum shift requirements are monitored and the contracted hours offered by the cleaning contractor is being provided.</p>
		<p><b><u>5.3 Cleaning Area Entitlement</u></b></p> <p>The maximum funded cleaning area for primary and high schools is determined by the site's Assessed Cleaning Area Entitlement based on student data from the most recent DECD enrolment census.</p>	<p>The school is responsible for funding the cleaning of any areas in excess of the assessed cleaning area. The site must pay all costs for cleaning of these areas from site funds.</p> <p>If a school experiences an increase in enrolments between census dates, a student enrolment report by year level must be provided to Contract Cleaning Services to substantiate the increase before a revised entitlement assessment can be requested.</p>
		<p><b><u>5.4 Variations to Cleaning Contracts</u></b></p> <p>As the Outcome Cleaning Contract is a legal document, a formal negotiation process must be followed if a variation to the contract is required due to changes in areas to be cleaned at a site.</p>	<p>Schools must request a variation to a cleaning contract through submission of <u>Cleaning Variation Form</u> located on the DECD Intranet.</p> <p><b><u>Note: Schools must <i>not</i> negotiate variations to cleaning contracts directly with their contractor or cleaning staff.</u></b></p>
		<p><b><u>5.5 Funding for Cleaning Services</u></b></p> <p>Funding allocations for cleaning are provided to sites on a monthly</p>	<p>Funding provided will include adjustments for approved variations and annual adjustments in line with the Cleaning Price Index (CPI).</p>

## PROCEDURE KEY EVENTS SUMMARY

School	Contract Cleaning Services	Key Events and Section Reference (Hyperlink)	Details and Relevance to Schools and Corporate Sites
		basis via the site's Resource Entitlement Statement.	
		<b><u>5.6 Payment for Cleaning Services</u></b>	The site leader or nominated delegate is required to directly pay contractor invoices for cleaning services provided within 7 days of receiving the account.
		<b><u>5.7 Additional Cleaning</u></b>	A site may elect to have areas cleaned that are in excess of the site's Cleaning Area Entitlement. However, the costs for additional cleaning must be at the site's expense.
		<b><u>5.8 Site Management of Contract Cleaning Services</u></b> The site leader or nominated delegate is responsible for the daily management of the cleaning contract.	An effective working partnership shall be developed between the school and cleaning contractor based on a clear understanding of responsibilities and duties including areas to be cleaned, cleaning hours, school closure dates and periodic/vacation cleaning.  The site leader or nominated delegate shall ensure effective communication with the contractor and inspection of cleaning services to ensure satisfactory standards. It is a mandatory requirement under the contract that the contractor must meet with the site leader or nominated delegate at least once per month to review the performance of the services.
		<b><u>5.9 Cleaning Supplies</u></b>	Stipulates site and contractor responsibilities for cleaning supplies.
		<b><u>5.10 Complaint Resolution Process</u></b>	Details the process for dispute management and resolution.
		<b><u>5.11 School Events</u></b>	Site personnel must contact the cleaning contractor in advance to arrange any changes to the cleaning schedule e.g. if parent/teacher interviews, other important meetings or events are held on site.
		<b><u>5.12 Security and Cleaning</u></b>	The site leader or nominated delegate must be aware of security obligations between the site and their cleaning contractor and ensure the site has good practices and procedures in place to secure the site at the end of each day.





## PROCEDURE KEY EVENTS SUMMARY

School	Contract Cleaning Contract	Key Events and Section Reference (Hyperlink)	Details and Relevance to Schools and Corporate Sites
			Contractors must be made aware of their obligations in relation to security of the site including actions to be applied in the event of loss of keys.
		<a href="#"><b>5.13 Screening Checks for Cleaning Staff</b></a>	The site leader or nominated delegate shall ensure that cleaning personnel engaged on-site have a current DCSI child-related employment clearance. The contractor must provide a copy of the DCSI clearance letter for each cleaning staff member to the site leader or nominated delegate.
		<a href="#"><b>5.14 Cleaning Storage Provisions</b></a>	Cleaning storage provisions are to be incorporated into the design briefs for new and refurbished DECD sites.

## 5.1 Outcome Cleaning Contract overview

- 5.1.1 Ongoing and periodic cleaning services at DECD sites are procured via a tender process by the Contract Cleaning Services (CCS) unit within Corporate Office. Once cleaning services have been procured, an Outcome Cleaning Contract is established between the Minister for Education and Child Development and the contractor. Cleaning contracts are usually for an initial term of 5 years with an option to extend for another 5 years, for a total of 10 years (5+5=10) however this may vary.
- 5.1.2 Ongoing cleaning – is generally allocated 205 days per annum (41 weeks) for daily, ongoing cleaning of the site during school terms (refer to your contract).
- 5.1.3 Periodic cleaning – is used to cover the ‘extras’ to maintain a high level of cleanliness in a site such as carpet and window cleaning, washing of walls, stripping, sealing and polishing of vinyl floors.
- 5.1.4 Cleaning contracts include the following:
- contract for cleaning services
  - specification of cleaning services (ongoing and periodic cleaning standards)
  - scope of services (specific considerations tailored to an individual site)
  - maintenance schedules (e.g. gymnasium floor, if applicable)
  - site and building plans
  - site room report (areas to be cleaned under the contract)
  - tender response document (includes cleaning staff hours and fee/price schedules).

- 5.1.5 Sites are provided with a copy of the executed contract. It is the responsibility of the site leader or nominated delegate to ensure the contract is kept in a secure location and that documentation for subsequent variations to the contract is stored with the original contract document.

## 5.2 **Cleaning Services Award 2010 summary**

- 5.2.1 The *Cleaning Services Award 2010* came into effect from 1 January 2010 as a result of the Australian Government's Award Modernisation process. Major changes in the award that impact cleaning of schools in South Australia included:
- a 15% increase in the part time minimum hourly rate effective 1 January 2010
  - a 15% loading on the entire shift if cleaning extends before 6.00am or past 6.00pm, phased in over 5 years at a rate of 3% each year, with the first increment payable from 1 January 2010
  - casual rate loading increased from 20% to 25%, phased in over 5 years at a rate of 1% each year, with the first increment payable from 1 January 2010
  - minimum shifts introduced for contracts tendered after 1 January 2010 (to include all contracts from 1 January 2015) based on a contract area to be cleaned of:
    - 300m<sup>2</sup> – 2,000m<sup>2</sup>: 2 hours
    - 2,001m<sup>2</sup> – 5,000m<sup>2</sup>: 3 hours
    - over 5,000m<sup>2</sup>: 4 hours
  - standard industrial wage rate increases will continue to be handed down. These increases are expected to occur in July each year.
- 5.2.2 DECD sites with corporately funded cleaning services (schools and corporate offices) are fully funded for cleaning between the hours of 6.00am and 6.00pm Monday to Friday.
- 5.2.3 As penalty rates apply to the entire cleaning shift if any part of the shift extends outside the hours of 6.00am and 6.00pm Monday to Friday, effective 1 July 2017 DECD will be responsible for any penalty rates incurred as a result of cleaning shifts occurring outside the hours of 6.00am and 6.00pm Monday to Friday.
- 5.2.4

## 5.3 **Cleaning area entitlement**

- 5.3.1 The maximum funded cleaning area for primary and high schools is determined by the site's Assessed Cleaning Area Entitlement.
- 5.3.2 The cleaning area entitlement for DECD sites is calculated by Corporate Office personnel using a School Cleaning Area Resource Entitlement Assessment (SCAREA) that is based on student data from the most recent DECD enrolment census. The funded cleaning area for sites must not exceed the assessed cleaning area entitlement.
- 5.3.3 If a site elects to utilise areas that exceed the assessed cleaning area, the site must pay all costs for cleaning of these areas from site funds. The cleaning area assessment does not apply to preschools with a preschool director or sites with corporately funded cleaning, such as an Education Office. For further information regarding site-funded cleaning: refer to [5.7 Additional Cleaning](#) below.

- 5.3.4 If a site has experienced an increase in enrolments between census dates, a student enrolment report by year level must be provided to Contract Cleaning Services to substantiate the increase before a revised SCAREA can be requested.

## 5.4 Variations to cleaning contracts

- 5.4.1 The Outcome Cleaning Contract between the Minister for Education and Child Development and the contractor is a legal document therefore a formal negotiation process is to be undertaken if changes to the contract are required due to a change in circumstances at a site.

- 5.4.2 Anything that will change the requirements of the contract is classed as a variation. Some common reasons to request a variation include:

- existing rooms or buildings that no longer require cleaning
- additional rooms or buildings, either new or existing, that require cleaning
- internal refurbishments, such as changes in layout and floor surface types
- change in usage of existing buildings
- demolition of surplus buildings.

- 5.4.3 As contracts for cleaning services are between the Minister and the contractor, **only** the Contract Cleaning Services (CCS) unit within Corporate Office is authorised to negotiate a variation to a cleaning contract on behalf of the Minister as the need arises.

**Note: Sites must not negotiate variations to cleaning contracts directly with their contractor or cleaning staff.**

- 5.4.4 For general enquiries regarding cleaning contract variations, contact CCS on 8226 1058.

- 5.4.5 To request a variation to a cleaning contract, sites must advise CCS by submitting a Cleaning Variation Form.

- 5.4.6 When submitting a variation request, sites must be aware of the following:

- all increases in cleaning area must be within the site's cleaning area entitlement
- CCS may initiate a request for an updated assessment of a site's cleaning area entitlement.
- a variation form requesting 'same day' effective date cannot be guaranteed and notice of at least 1 week is required.
- for significant changes (e.g. large increase to cleaning area due to a new building) a contractor can request 2 weeks' notice. **Note: Variations may not be backdated if the elapsed time between the current and effective dates is significant.**
- if requesting the addition of new or refurbished buildings, CCS requires architectural plans well in advance of the practical completion date. Sites are to arrange with the architect to forward plans in DWG and PDF file formats to CCS as soon as they are available. As the Strategic Asset Management Information System (SAMIS) database is not updated until after practical completion, CCS will use these drawings to prepare interim documents that enable the contractor to commence cleaning as soon as required by the site.

- 5.4.7 CCS will assess variation requests in respect to the site's cleaning area entitlement and negotiate an effective date with the contractor. Updated documentation (e.g. room report and building plans) will then be provided to the contractor and the site.

## 5.5 Funding for cleaning services

- 5.5.1 Schools are provided the appropriate level of funding in advance for each periodic (vacation) clean. Schools will also receive the appropriate level of funding for the ongoing (daily) cleaning budget, which can be paid directly to the contractor by sites. This will enable sites to withhold payment if the standard of cleaning is considered not satisfactory. There will be no requirement for sites to maintain records of taxation, work cover, superannuation or any other mandatory requirements.
- 5.5.2 Funding allocations for cleaning are provided to sites on a monthly basis. The actual allocation is determined by a tender process which forms the cleaning contract. Funds are transferred centrally to the site and will appear on the site's Resource Entitlement Statement.
- 5.5.3 The monthly amount paid to a site is made up of one twelfth of the annual ongoing cleaning cost and one twelfth of the annual periodic cleaning cost (see example below):

	<b>Annual Cleaning Cost</b>	<b>Monthly Payment to School</b>
Ongoing Cleaning	\$30,000	\$2,500
Periodic Cleaning	\$6,000	\$500
<b>Total Payment</b>	<b>\$36,000</b>	<b>\$3,000</b>

- 5.5.4 If a variation to the cleaning contract is required, negotiations undertaken by Contract Cleaning Services will determine the new cleaning price based on the site's cleaning area entitlement (see cleaning area entitlement calculation above). If the dollar amount changes, it is reflected in the next monthly report. The site and the cleaning contractor will be informed by letter when adjustments are made.
- 5.5.5 The allocation sites receive is GST exclusive. Sites will receive 10% less per annum than contractors will actually charge. Schools are expected to pay the shortfall and then claim back the GST.
- 5.5.6 Annual adjustments to funding are made in line with the Cleaning Price Index (CPI). These are implemented at the commencement of each financial year. The adjustments as a result of the CPI are administered by Contract Cleaning Services on behalf of sites and cleaning contractors.

## 5.6 Payment for cleaning services

### Schools

- 5.6.1 All contractors shall be paid an amount to provide a range of cleaning services as defined in Independent, Industrial and Outcome Cleaning contract specifications.
- 5.6.2 The amount paid shall be adjusted in accordance with variations in the *Cleaning Services Award 2010*. Employees of cleaning contractors are paid an hourly rate in accordance with the relevant Award.

**DECD corporate sites**

- 5.6.3 DECD corporate sites must indicate that the services have been provided to a satisfactory standard by writing 'Approved for Payment' on the invoice prior to submitting to Shared Services for processing.
- 5.6.4 Contract Cleaning Services will only process payment of invoices that indicate approval by the site leader or nominated delegate.

**Payment of contractors**

- 5.6.5 The contractor will invoice the site in arrears (i.e. services provided during the month of November will be invoiced in December). Sites are required to directly pay the contractor within 7 days of receiving the account.
- 5.6.6 To assist with prompt payment of the December invoice, the site can request an early payment arrangement with the contractor during the final meeting of the year (i.e. funds transfer prior to the end of the school year).

**5.7 Additional cleaning**

- 5.7.1 A site may elect to have areas cleaned that are in excess of the site's cleaning area entitlement. However, the costs for additional cleaning must be at the site's expense.
- 5.8.2 Additional cleaning must be negotiated with the site's cleaning contractor by requesting a quote. The costs quoted are to be calculated at the rate and in the manner specified in the contractor's *Tender Response*.

**5.8 Site management of contract cleaning services****5.8.1 Role of site leader or nominated delegate**

Whilst Contract Cleaning Services coordinates the tender process and oversees implementation of the contract, the site leader or nominated delegate is responsible for the daily management of the cleaning contract and a working partnership shall be developed between the site and the cleaning contractor. The information below will assist sites in building a sound relationship with their contractor based on a clear understanding of their respective responsibilities and duties.

**5.8.2 Ongoing cleaning - hours of cleaning**

Ongoing cleaning is to occur **Monday to Friday** after school hours e.g. 3:30pm. However, if a site chooses to commence their cleaning shift during school hours, this arrangement must be supported by the school's Principal and communicated to Contract Cleaning Services to effect the change in the school's cleaning contract.

**5.8.3 Cleaning hours per day**

The number of cleaning hours per day (daily ongoing cleaning of the site) quoted by the contractor during the tender process should be used as a guide only. Should the contractor require more time than that quoted on any given day to meet the cleaning requirements, the contractor must provide the additional time at no cost. Should the contractor be able to achieve

the required cleaning standards in less time than quoted on any day, the contractor will be paid the full quoted amount.

For information regarding the number of cleaning staff, hours on site per cleaner and supervision requirements, please see the *Evidence of Staffing* section of the contract within the *Pricing Schedule* of the *Tenderer's Response*. The *Tenderer's Response* is usually located in the final section of the cleaning contract document.

#### 5.8.4 Staff training and development week and closed school days

The 205 days per annum includes the staff **training and development week (T&D)** when no students will be onsite (e.g. week 10 of term 4). The contractor is paid for the full amount of cleaning hours during the T&D week. However, as the site will only require partial cleaning during the T&D week, the site can use the unused hours at any time throughout the year when extra cleaning is required (i.e. following a school concert or on the last day of the holidays in preparation for the new term). The site leader or nominated delegate shall keep a record of the extra 'week' of hours remembering that the contractor will be paid whether the hours are used or not.

The site must be cleaned on **student-free** and **school closure days**. Closed school days (i.e. student free days, strike days etc.) are normal working days for cleaners. As the site will not be occupied on these days, schools may wish to specify that the cleaners take the opportunity to clean certain areas more intensely (i.e. wash walls).

Cleaning undertaken using hours from the **T&D week**, **student-free** and **school closure days** will not be part of the periodic cleaning as it would take advantage of the reduced cleaning requirements when the school is not fully occupied. To arrange cleaning utilising these hours, the site leader or nominated delegate must liaise with the contractor.

#### 5.8.5 Site responsibilities to facilitate ongoing cleaning

Vacating the school or individual classrooms to allow cleaners to carry out their work is a matter of site preference and will depend on the type of cleaning occurring.

For daily ongoing cleaning, school staff will ensure that classrooms are left in a state which allows the whole floor area to be easily accessed (i.e. large pieces of litter, pens and rulers picked up prior to the cleaners arriving).

Computers, photocopiers and desktops (normally used for computers) will not be cleaned unless the cleaner is requested to do so by the site. Computers should be moved so that desktops can be cleaned when required.

#### 5.8.6 Periodic/vacation cleaning

The site's contracted cleaners must be used for periodic cleaning. The contractor must not undertake periodic/vacation services without prior written approval from the site leader or nominated delegate to perform the services.

Periodic services can be scheduled to occur throughout the year. However, it is suggested that periodic cleaning tasks are scheduled with the contractor at the beginning of each year to ensure this funding is expended effectively. Sites must ensure that *all* periodic services as quoted by the contractor are utilised throughout each year.

To facilitate periodic cleaning, site staff should remove all items from windows or walls that are to be cleaned (e.g. posters, pictures, notices, sticky tape). Site personnel are encouraged to stack

furniture when the periodic cleaning is scheduled. Contractors are only required to move easily

Periodic Service	Frequency of Funding per annum	April	July	Sept/ Oct	Dec/ Jan
Vinyl/Lino Floors ( <i>strip, seal &amp; polish</i> )	(x 1)				✓
Vinyl/Lino Floors ( <i>top up &amp; polish</i> )	(x 1)				✓
Carpet Floors	(x 1)				✓
Other Floor Surfaces ( <i>e.g. timber, tiles, vinyl unsealed, rubber, etc.</i> )	(x 1)				✓
Walls/Ceilings/Glass Walls ( <i>internal</i> )	(x 1)				✓
Equipment/Furniture	(x 2)		✓		✓
Lights	(x 1)				✓
Window Cleaning	(x 1)				✓
Gym/Activity Hall Floor ( <i>if applicable</i> )	(x 2)		✓		✓

removable furniture (e.g. trolleys, desks) therefore the site must negotiate with the contractor regarding required furniture movement to facilitate periodic services.

The following is an example of a Periodic Maintenance Program to assist sites to plan periodic cleaning:

#### Suggested Periodic Maintenance Program

##### 5.8.7 Quality assurance and cleaning standards

The quality assurance of Outcome Cleaning Contracts is to be monitored through:

- the site leader or nominated delegate ensuring that all cleaning contractors are aware of the specific areas that have been allocated to them according to the scope of services and room report in the site's cleaning contract
- all parties inspecting the contract area upon completion of the first clean at the commencement of the contract. If the standard of clean achieved is satisfactory, that standard is to be maintained thereafter. Any outstanding deficiencies are to be rectified prior to payment processing. A comprehensive checklist is completed at the time of inspection with copies provided to all parties
- it is a **mandatory requirement** under the contract that the contractor must meet with the site leader or nominated delegate at least once per month to review the performance of the services, unless otherwise agreed with the site leader or nominated delegate.
- the site Leader or nominated delegate shall ensure effective communication with contractors and inspection of cleaning services to ensure satisfactory standards are maintained
- all contractor staff providing the services are to use the communication book (supplied by the contractor) as a means of communication between the contractor and site staff in relation to problems and faults

- site representatives ensuring the assurance of quality on a day to day basis in consultation with the contractor with additional support provided by Contract Cleaning Services when required.
- standards for ongoing and periodic cleaning are defined in separate sections of the Specification of Cleaning Services. The specifications detail areas within the site that contractors must inspect and clean and also the standard of clean required for each area

## 5.9 Cleaning supplies

5.9.1 The site is responsible for the supply of:

- toilet paper
- toilet soap
- paper towelling
- urinal deodorant blocks
- detergent and/or washing powder for home economics centres
- bin-liners for mobile garbage bins (in the absence of a working bin lifter)
- light, power and water.

5.9.2 The contractor is responsible for the provision of:

- all plant and equipment
- materials (except for the items to be provided by the site)
- labour and any other thing required for the proper performance of the Services
- internal bin liners.

## 5.10 Complaint resolution process

5.10.1 If a site is dissatisfied with the quality of a cleaning contractor's work, the following steps are to be taken:

- record the details of unsatisfactory cleaning in the site cleaning communication book
- if the problem continues, raise the issue with the contractor, record details of the discussion and confirm (via email) any planned course of action and the timeline for implementation
- if the problem is not resolved within the negotiated timeframe, make a formal written complaint to the contractor listing the concerns
- if still no resolution, contact Contract Cleaning Services on (08) 8226 1058 for further support and forward a copy of the complaint.

## 5.11 School events



- 5.11.1 If parent/teacher interviews or other important meetings or events are held on site, it is important that site personnel contact the cleaning contractor in advance to arrange any changes to the cleaning schedule.

## 5.12 Security and cleaning

### 5.12.1 Security of the site

It is important that the site leader or nominated delegate is aware of security obligations between sites and their cleaning contractors. The site must have good practices and procedures in place to ensure that the school is secure at the end of each day. Site staff must ensure that classroom windows and doors are closed and locked at the end of each day and should also turn off any fans, lights and other equipment that have been in use.

Cleaning staff are still required to check windows and doors ensuring they are securely locked and, if necessary, take appropriate action to secure windows and doors as they complete their work and before leaving the site.

If cleaners are the last person/s to leave the site, they must arm any installed alarms. The site leader or nominated delegate must ensure that new contractors and their cleaners receive an induction, which includes alarm arming and disarming procedures *before* they commence work at the site.

**Note: Teachers or staff members on the site outside of the cleaners' normal hours are responsible for ensuring that the premises are secure.**

### 5.12.2 Loss of keys

If a cleaner has lost any keys, the cost of replacing keys and/or re-keying to the extent of the site affected is the responsibility of the cleaning contractor.

For further information regarding security, refer to [Security Management](#) on the DECD Intranet.

## 5.13 Screening checks for cleaning staff

- 5.13.1 Cleaning staff must sign-in when entering the site and sign-out on departure. No unauthorised staff members are permitted on site grounds.

### 5.13.2 Child-Related Employment Screening for cleaning staff

The Outcome Cleaning Contract details that Child-Related Employment Screening is required for each cleaning staff member providing the services to DECD sites.

Contractors are also required to comply with this requirement in respect of any new staff appointed during the term of the contract for the provision of the required services to DECD.

Child related employment screening **must** be conducted through the Department for Communities and Social Inclusion (DCSI) only and it is the responsibility of the contractor to ensure that all cleaning staff have a current DCSI Child-Related Employment Screening clearance.

**Note: Contractors must provide a copy of the DCSI Child-Related Employment Screening clearance letter for each cleaner to the site leader or nominated delegate.**

For further information refer to the DECD [Screening and Suitability – Child Safety Policy](#) located on the DECD Intranet.

## 5.14 Cleaning storage provisions

5.14.1 Contract Cleaning Services, in association with the cleaning industry, reviewed the practice of transporting cleaning equipment to sites. Work Health & Safety issues were identified and it was determined that cleaning storage provisions are to be incorporated into the design briefs for new and refurbished DECD sites.

#### 5.14.2 Storage room

The contractor may use the storage room/s provided at the site for the purpose of storing cleaning materials, plant and equipment for use in providing the services, provided that the storage room is at all times:

- kept free of debris and in a neat and clean condition
- accessible to the site leader or nominated delegates and staff
- kept locked.

Refer to the [DECD Design Standards](#) for further information regarding building standards.

## 6. Roles and responsibilities

Role	Authority/Responsibility for
Contract Cleaning Services	Follow this procedure for the management of contracts for cleaning services.
Site leader or nominated delegate	Follow this procedure to facilitate effective onsite management of cleaning services.

## 7. Monitoring, evaluation and review

This procedure will be reviewed by Contract Cleaning Services at least every 3 years from the commencement date. Reviews may also be held at any time should a critical issue arise or there is a change in legislation.

Any changes to the procedure resulting from reviews undertaken will be communicated to schools as soon as practicable after the document is released.

## 8. Definitions and abbreviations

Term	Meaning
Act	The <i>Children's Protection Act 1993 &amp; Children's Protection Regulations 2010</i>
Screening clearance	A current child-related employment screening clearance through the Department for Communities and Social Inclusion (DCSI)
Award	The <i>Cleaning Services Award 2010</i>
CCS	DECD Contract Cleaning Services unit
Contractor	The entity contracted by DECD to provide the cleaning service

Cleaning Price Index (CPI)	Similar to the Consumer Price Index, the CPI index measures changes in the cost components of a typical cleaning contract - wages, superannuation, Work Cover, materials, insurances etc. The price increase is passed on to contractors on an annual basis.
Standard of clean	The standard of clean as indicated in the Specification of Cleaning Services
Variation	A legally binding variation to an Outcome Cleaning Contract
SCAREA	School Cleaning Area Resource Entitlement Assessment



## 9. Supporting documents

Contract for Services  
Scope of Services  
Specification of Cleaning Services  
Cleaning Variation Form CA006  
Specification of Cleaning Services  
Asset Services policy

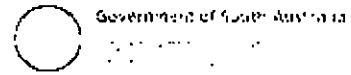
## 10. References

*Cleaning Services Award 2010*  
*Work, Health & Safety Act 2012*  
Screening and Suitability – Child Safety policy  
DECD Design Standards  
Hazardous Chemicals procedure

## Appendix

Nil



**STRATEGIC PROJECTS****Process Documentation – PD003****Process:**

School Cleaning Area Resource Entitlement Assessment (SCAREA)

**Outcome:**

To determine the cleaning area for schools using spatial capacity formula's.

**Systems / Access / Reports:**

- 1 SAMIS
- 2 VALEO
- 3 Enrolment Census

**Instructions**

1. Print out the most recent SCAREA from folder – R:\SiteServices\ASSET SERVICES\Capacity Analysis\SCAREAS\
2. Log in to SAMIS <http://porteco.samis.sa.gov.au/porteco/>
3. Print below SAMIS report for each site:  
BASIC BUILDING REPORT WITH LOCAL NAME

(NOTE: if you have difficulty running the report go to your Y: Drive and double click on 'SAMIS FIX' you should have no problems after this).

Once all information has been printed, collate all information relating to each site and paperclip together.

**Timeline:**

Varies between 30 minutes – 2 hours dependent on complexity

**Method:**

- 1 Open SCAREA template and select either PS or HS.
- 2 Open SAMIS and print the BASIC BUILDING REPORT WITH LOCAL NAME.
- 3 Locate the latest Enrolment Census data.
- 4 Return to the blank SCAREA document and enter site name, site number and total external building area from SAMIS (sourced from Basic Building Report with Local Name).  
*(Note: Look out for buildings such as; Sheds, Dental Clinics and Kindergartens. The m<sup>2</sup> will need to be deducted from the total external building area).*
- 5 [TAB] down to student enrolment numbers and enter the appropriate number sourced from the Census Data
  - Enter primary school enrolments in Primary Students.
  - Enter high school enrolments in Secondary Students.
  - Only enter Special Students for those students who attend a Disability Unit (that have their own org. number and staffing allocation). This does not include students that attend a District Special Unit, as the class is funded by the parent site and receive an adjustment of



60m<sup>2</sup> per teacher FTE (see part D).

- Area Schools that have a combined enrolment of 300 students or more are to be split between the PS and HS allocations. In this instance ATSI PS students receive an additional allocation of 3.5m<sup>2</sup> per enrolment as per part G.
- Area Schools that have a combined enrolment of less than 300 students receive an overall allocation of 11m<sup>2</sup> per enrolment (therefore place all enrolments within the Secondary Student cell). In this instance ATSI PS students do not receive the additional 3.5m<sup>2</sup> entitlement as they are already receiving the 3.5m<sup>2</sup> within the 11m<sup>2</sup> entitlement.

6 [TAB] to *Enrolment-Based Area Entitlement* and round the figure up to the nearest 5.

7 *The following part of the SCAREA document involves calculating further adjustments to the overall area entitlement. An adjustment is an additional allocation of space that requires corporate approval as part of a recognised program or provision of space.*

8 [TAB] to **A Over-standard floor area of one Hall / Gymnasium**

- Each school that has an internal space (either hall / gym or activity area) receives an adjustment
- May schools ring to ask how the adjustment has been made, as it decreases when student enrolments increase
- The most basic / easiest way to explain to a school as to why this happens is each student attracts an allowance of either 7.5m<sup>2</sup> or 11m<sup>2</sup> (dependant on Primary or Secondary enrolment) in which the student allowance includes such functions as hallways, stairwells, foyers, stores and other engineering services. however the student allowance does not compensate for the large hall / gym space. Some of the allowance provides additional areas such as a gym, but because a gym is so large (and there is no point in delivering a small 60m<sup>2</sup> gym) an additional adjustment is made for this space.

The adjustment is based on the *internal* gym area (excluding foyers\*, cleaner stores and teacher preparation areas as this is included in the overall student allowance) minus the total student enrolment times either 3.5m<sup>2</sup> (for Primary Schools) or 7.7m<sup>2</sup> (for High Schools). The 3.5m<sup>2</sup> / 7.7m<sup>2</sup> is the additional adjustment per student the school receives for the large hall / gym space. The formula is as shown below:

Therefore it is easy to see how the additional adjustment would change according to student enrolment fluctuations.

It is important to note only one hall / gym space can be adjusted, therefore it is beneficial to calculate the adjustment to the larger of the two spaces if more than one exists at one school.

- When using the SCAREA to calculate the hall adjustment, [TAB] down to the equation and enter the *internal* area of the hall / gym and [TAB] again for the form to calculate the total adjustment for you
- Return to the **A Over-standard floor area of one Hall / Gymnasium** and enter the calculated adjustment

9. [TAB] to **B Additional area for school / community library**

- Refer to Attachment A for the approved school communities within South Australian schools. Generally community libraries exist within regional Area and Primary Schools where a public library facility is not present.
- When completing each SCAREA the community library attachment needs to be reviewed to ensure an adjustment is made as appropriate.



- To calculate a community library, the following formula is used:
- Attachment A outlines a calculation that was undertaken per school many years ago and requires updated adjustments as per SCAREA request

#### 10. [TAB] to C Allowance for:

- Integrated Child Parent Centre
- DECS Special Units
- DECS Behaviour Units
- An allowance of the total internal area for a CPC is provided to the school, as the parent school funds this function. Kindergartens are to be *excluded* from the SCAREA as they receive their own funding.
- Some CPC's have the branding of Preschool or Kindergarten as a directive from the Ministers office advised there was some confusion within the community with all different names for CPC's Kindergartens and Preschools. Attachment B provides a list of CPC's that have been rebranded as a Preschool / Kindergarten however are still to be funded as a CPC.
- An allowance for DECS Special Units are for units that *do not* have either their own RES and Staffing entitlement (for example, a Disability Unit will have its own org. number and SEA1056 staff / student allocation, or a District Special Unit that can be identified on the parent sites SEA1056 document). The Special Units have generally been provided a classroom space via the Relocatable Buildings Program and will require an
- Refer to Attachment C for Special Units.
- An allowance for Behavioural Units is provided to schools that have an approved program and will require an Schools that have been provided with an additional space for a Behavioural Unit may include:
  - Elizabeth East PS
  - Hackham South PS
  - Huntfield Heights PS
  - Murray Bridge HS
  - Pt Lincoln HS
  - Salisbury Downs PS
  - Woodville PS

#### 11. [TAB] to D District Special Class / Unit [code 408S – Spec Units]

- An allowance for a District Special Class can be identified from the staffing document provided by the Special Education Unit.
- It has been advised that the identified Special Classes generally remain static once established.
- It is common for a school to query as to why the students are not included in the overall enrolment-based area entitlement in the Special Students category. The Special Students category are for students that attend a Disability Unit which attracts an entitlement of 16.3m<sup>2</sup> per child. District Special Classes are classes that have been identified by the Region and assist children with a low degree of disabilities (as opposed to the Disability



Unit that have Severn Multiple Disabilities (SMD)).

- Therefore it is strictly an **additional 60m<sup>2</sup> adjustment** per 1.1 FTE.
- Refer to Attachment D for the approved schools with Special Classes within South Australian.

12. [TAB] to E Early Years R-2 Year 3 Scheme Entitlement

- Enter 120.

13. [TAB] to F Intensive English Language Centre (previously called New Arrivals Program [NAP])

- The Intensive English Language Centre program used to be identifiable on VALEO, which is now superseded due to the Student Centred Funding Model.
- For an updated copy of the IELC classes please contact Erika Von Aspern.
- An adjustment is to be made using the following formula:  
**15 students = 1 class = 70m<sup>2</sup> adjustment**
- Refer to Attachment E for the approved schools with IELC classes within South Australian.

14. [TAB] to G Special enrolment adjustments [ATSI]

- The ATSI adjustment only refers to Primary School students that attract an enrolment-based area entitlement of 7.5m<sup>2</sup> per child. This does not refer to Primary School students that attract an 11m<sup>2</sup> enrolment-based area entitlement (i.e. Area Schools that have less than a combined enrolment of 350 students).
- Primary School ATSI (Aboriginal & Torres Strait Islander) students receive an **additional 3.5m<sup>2</sup> on top of the standard 7.5m<sup>2</sup> to equate to 11m<sup>2</sup> per enrolment.**
- ATSI enrolment can be sourced from the Census Data (See bottom tab of spread sheet **2017FEB ATSI Totals**).
- Look for the school and enter the number of students shown.

15. [TAB] to H Other DECD approved adjustments

- This section can include just about anything else in relation to space utilisation at the school. however it is very important that a description accompanies the adjustment in *Details*
- Some of the approved adjustment that may be required include:
  - Small School Allowance
  - Area School Allowance
  - Corporate Accommodation
  - Aquatic Programs
- Small School Allowances **only relate to Primary Schools with 75 students or less.** For a Primary School with 75 – 50 students, an allowance of 60m<sup>2</sup> is provided. For a Primary School with 49 students or less receives an allowance of 100m<sup>2</sup>.
- Area School Allowance is a relatively new adjustment that has been introduced to allow a small Area School to run secondary school functions (i.e. science, art, tech workshops, etc.) that have minimal high school students (for more background information, the DECD file is located in my moby). **This allowance is only granted with schools that have less than 120 secondary students.**





The calculation to ascertain the Area School Allowance is as follows

$$500 (2 \times \text{secondary enrolments}) = XXm^2$$

The 500 is a generalisation of the total area required for 5 x specialised secondary spaces.

- Some schools have aquatic programs that are funded corporately. The total internal area used for the aquatic program (i.e. shed / change rooms) is to be provided. These may include:
  - Pt Vincent PS
  - Pt Augusta Secondary School
  - Murray Bridge High School

16. [TAB] to **Assessed total cleaning area entitlement (m<sup>2</sup>)** which is a manual entry that represents the number above (P + Q) and provides an opportunity to round up the figure to the nearest 5.
17. [TAB] to **Notes** and provide any additional information (e.g. Bldg 1 has been excluded as it is a Kindergarten / used for Instrumental Music Program and is corporately funded).
18. [TAB] through the **Report prepared by, Position & Date** and enter accordingly. (Note: If you get a password warning please enter **capacity**)
19. Save document to R:\SiteServices\ASSET SERVICES\Capacity Analysis\SCAREAS

\*It has been negotiated with CCMU to include all foyers to BER gyms where there are no specific delineations of where the foyer stops and the gym starts (where a continuous flow of area is evident).



## ATTACHMENT A (COMMUNITY LIBRARIES)

Site Name	LESS entitlement (2006 enrolments)	Less 70%	Final Adjustment
Andamook PS	[Small School allowance]	N/A	35m <sup>2</sup>
Barkly AS	372 E x 0.7m <sup>2</sup> = 261m <sup>2</sup>	-182m <sup>2</sup>	79m <sup>2</sup>
Brown's Well AS	[Small School allowance] = 35m <sup>2</sup>	N/A	35m <sup>2</sup>
Burra Comm. School	[Small School allowance] = 35m <sup>2</sup>	N/A	35m <sup>2</sup>
Earlhart AS	[Small School allowance] = 35m <sup>2</sup>	N/A	35m <sup>2</sup>
Eadluna AS	(283 Pri E x 0.5m <sup>2</sup> ) + (170 Sec E x 0.7m <sup>2</sup> ) = 261m <sup>2</sup>	-182m <sup>2</sup>	79m <sup>2</sup>
Gleve AS	(198 Pri E x 0.5m <sup>2</sup> ) + (142 Sec E x 0.7m <sup>2</sup> ) = 200m <sup>2</sup>	-140m <sup>2</sup>	60m <sup>2</sup>
Coobee Lady AS	231 E x 0.7m <sup>2</sup> = 162m <sup>2</sup>	-113m <sup>2</sup>	49m <sup>2</sup>
Coomalook AS	169 E x 0.7m <sup>2</sup> = 119m <sup>2</sup>	-83m <sup>2</sup>	36m <sup>2</sup>
Colwell AS	187 E x 0.7m <sup>2</sup> = 131m <sup>2</sup>	-91m <sup>2</sup>	40m <sup>2</sup>
Cummins AS	(233 Pri E x 0.5m <sup>2</sup> ) + (167 Sec E x 0.7m <sup>2</sup> ) = 234m <sup>2</sup>	-163m <sup>2</sup>	71m <sup>2</sup>
East Murray AS	[Small School allowance] = 35m <sup>2</sup>	N/A	35m <sup>2</sup>
Eastern Fleurieu (Strathalbyn 7-12)	(93 Pri E x 0.5 m <sup>2</sup> ) + (530 Sec E x 0.7m <sup>2</sup> ) = 418m <sup>2</sup>	-292m <sup>2</sup>	126m <sup>2</sup>
Eudunda AS	219 E x 0.7m <sup>2</sup> = 154m <sup>2</sup>	-107m <sup>2</sup>	47m <sup>2</sup>
Hawker AS	[Small School allowance] = 35m <sup>2</sup>	N/A	35m <sup>2</sup>
James Town Comm.	(153 Pri E x 0.5m <sup>2</sup> ) + (148 Sec E x 0.7m <sup>2</sup> ) = 181m <sup>2</sup>	-126m <sup>2</sup>	55m <sup>2</sup>
Karoonda AS	[Small School allowance] = 35m <sup>2</sup>	N/A	35m <sup>2</sup>
Karoonda AS	146 E x 0.7m <sup>2</sup> = 103m <sup>2</sup>	-72m <sup>2</sup>	35m <sup>2</sup>
Keith AS	(242 Pri E x 0.5m <sup>2</sup> ) + (140 Sec E x 0.7m <sup>2</sup> ) = 219m <sup>2</sup>	-153m <sup>2</sup>	66m <sup>2</sup>
Kimba AS	186 E x 0.7m <sup>2</sup> = 131m <sup>2</sup>	-91m <sup>2</sup>	40m <sup>2</sup>
Kingston Comm. School	(225 Pri E x 0.5m <sup>2</sup> ) + (196 Sec E x 0.7m <sup>2</sup> ) = 251m <sup>2</sup>	-175m <sup>2</sup>	76m <sup>2</sup>
Lameroo Reg. Comm.	230 E x 0.7m <sup>2</sup> = 161m <sup>2</sup>	-112m <sup>2</sup>	49m <sup>2</sup>
Lough Creek PS	147 E x 0.7m <sup>2</sup> = 103m <sup>2</sup>	-72m <sup>2</sup>	35m <sup>2</sup>
Luck AS	108 E x 0.7m <sup>2</sup> = 76m <sup>2</sup>	-53m <sup>2</sup>	35m <sup>2</sup>
Lucindale AS	242 E x 0.7m <sup>2</sup> = 170m <sup>2</sup>	-119m <sup>2</sup>	51m <sup>2</sup>
Maitland AS	319 E x 0.7m <sup>2</sup> = 224m <sup>2</sup>	-156m <sup>2</sup>	68m <sup>2</sup>
Mannum Comm. College	(231 Pri E x 0.5 m <sup>2</sup> ) + (115 Sec E x 0.7m <sup>2</sup> ) = 197m <sup>2</sup>	-137m <sup>2</sup>	60m <sup>2</sup>
McIntyre AS	251 E x 0.7m <sup>2</sup> = 176m <sup>2</sup>	-123m <sup>2</sup>	53m <sup>2</sup>
Mirralton DS	245 E x 0.7m <sup>2</sup> = 172m <sup>2</sup>	-120m <sup>2</sup>	52m <sup>2</sup>
Moonta AS	(251 Pri E x 0.5 m <sup>2</sup> ) + (170 Sec E x 0.7m <sup>2</sup> ) = 421m <sup>2</sup>	-294m <sup>2</sup>	127m <sup>2</sup>
Orroon PS	171 E x 0.7m <sup>2</sup> = 120m <sup>2</sup>	-84m <sup>2</sup>	36m <sup>2</sup>
Penola HS	145 E x 0.7m <sup>2</sup> = 102m <sup>2</sup>	-71m <sup>2</sup>	35m <sup>2</sup>
Pinnaroo PS	[Small School allowance] = 35m <sup>2</sup>	N/A	35m <sup>2</sup>
Pojt Broughton AS	215 E x 0.7 m <sup>2</sup> = 151m <sup>2</sup>	-105m <sup>2</sup>	46m <sup>2</sup>
Quorn PS	251 E x 0.7 m <sup>2</sup> = 176m <sup>2</sup>	-123m <sup>2</sup>	53m <sup>2</sup>
Riverton & District HS	219 E x 0.7 m <sup>2</sup> = 154m <sup>2</sup>	-107m <sup>2</sup>	47m <sup>2</sup>
Shawtown AS	112 E x 0.7m <sup>2</sup> = 79m <sup>2</sup>	-55m <sup>2</sup>	35m <sup>2</sup>
Streaky Bay AS	276 E x 0.7m <sup>2</sup> = 194m <sup>2</sup>	-135m <sup>2</sup>	59m <sup>2</sup>
Swan Reach	102 E x 0.7m <sup>2</sup> = 72m <sup>2</sup>	-50m <sup>2</sup>	35m <sup>2</sup>
Tallem Bend PS	177 E x 0.5m <sup>2</sup> = 89m <sup>2</sup>	-62m <sup>2</sup>	35m <sup>2</sup>
Tintinara AS	102 E x 0.7m <sup>2</sup> = 72m <sup>2</sup>	-50m <sup>2</sup>	35m <sup>2</sup>
Tumby Bay AS	245 E x 0.7m <sup>2</sup> = 172m <sup>2</sup>	-120m <sup>2</sup>	52m <sup>2</sup>
Two Wells PS	381 E x 0.5m <sup>2</sup> = 191m <sup>2</sup>	-133m <sup>2</sup>	58m <sup>2</sup>
Wudinna AS	176 E x 0.7m <sup>2</sup> = 124m <sup>2</sup>	-86m <sup>2</sup>	38m <sup>2</sup>
Yankalilla AS	(254 Pri E x 0.5m <sup>2</sup> ) + (146 Sec E x 0.7m <sup>2</sup> ) = 230m <sup>2</sup>	-161m <sup>2</sup>	69m <sup>2</sup>
Yorketown AS	241 E x 0.7m <sup>2</sup> = 169m <sup>2</sup>	-118m <sup>2</sup>	51m <sup>2</sup>



## ATTACHMENT B

ORG_UNIT_NO	LSS Name	Your Site Name
3602	Aberfoyle Park Campus Preschool	Aberfoyle Park Campus Preschool
6501	Acacia Kindergarten	Acacia Kindergarten
2696	Adams Road Children's Centre	Adams Road Children's Centre
5601	Adelaide Miethke Kindergarten	Adelaide Miethke Kindergarten
4601	Agnes Goode Kindergarten Inc	Agnes Goode Kindergarten Inc
6510	Akuna Kindergarten	Akuna Kindergarten
1555	Alberton Preschool	Alberton Child Parent Centre
4602	Aldgate Kindergarten Inc	Aldgate Kindergarten Inc
3603	Aldinga Community Kindergarten	Aldinga Community Kindergarten
1647	Allenby Gardens Child Parent Centre	Allenby Gardens Child Parent Centre
1556	Amata Preschool	Amata Child Parent Centre
1557	Andamooka Child Parent Centre	Andamooka Child Parent Centre
2635	Andrews Farm Community Preschool	Andrews Farm Community Preschool
2635	Angaston Kindergarten	Angaston Kindergarten
2635	Angle Vale Preschool	Angle Vale Preschool
6603	Ardrossan & Districts Comm Kgtn	Ardrossan & Districts Comm Kgtn
3606	Ascot Park Kindergarten	Ascot Park Kindergarten
4614	Ashton Kindergarten	Ashton Kindergarten
4603	Athelstone Preschool	Athelstone Preschool
6605	Augusta Park Childhood Servs Ctr	Augusta Park Childhood Servs Ctr
5665	Baden Pattinson Kindergarten	Baden Pattinson Kindergarten
3610	Bains Road Preschool	Bains Road Preschool (formley Woodcroft Children's Centre)
6652	Balaklava Community Chn Ctr	Balaklava Community Chn Ctr
6502	Balharry Memorial Kindergarten	Balharry Memorial Kindergarten
3608	Ballara Park Kindergarten	Ballara Park Kindergarten
4604	Banksia Park Kindergarten	Banksia Park Family Kindergarten
5604	Barbara Kiker Memorial Kindergarten	Barbara Kiker Memorial Kindergarten
5605	Barker Kindergarten	Barker Kindergarten
6503	Barmera Kindergarten	Barmera Kindergarten
1559	Beachport Preschool	Beachport Child Parent Centre
4604	Belair Jean Bonython Kindergarten	Belair Jean Bonython Kindergarten
6505	Berri Community Preschool	Berri Community Preschool
4607	Bertram Hawker Kindergarten	Bertram Hawker Kindergarten
6607	Bishop Kindergarten	Bishop Kindergarten
4608	Blackwood Kindergarten	Blackwood Kindergarten
1206	Blair Athol North School B-7 Children's Centre	Blair Athol North School B-7 Children's Centre
2697	Blakeview Preschool	Blakeview Preschool
6608	Booleeroo Centre & District Kgtn	Booleeroo Centre & District Kgtn
2604	Brahma Lodge Kindergarten Inc	Brahma Lodge Kindergarten Inc
3612	Brentwood Drive Kindergarten	Brentwood Drive Kindergarten
4606	Bridgewater Kindergarten Inc	Bridgewater Kindergarten Inc
6658	Brinkworth Preschool Centre	Brinkworth Preschool Centre
1450	Brompton Parent Child Centre	Brompton Child Parent Centre
6661	Burra Early Learning Centre	Burra Early Learning Centre
2694	Burton Park Preschool	Burton Park Preschool
6604	Bute and District Kindergarten	Bute and District Kindergarten
5363	CaFE Enfield Children's Centre	C.a.F.E. Enfield Children's Centre
6560	Callington Kindergarten	Callington Kindergarten
1564	Cambrai Preschool	Cambrai Child Parent Centre



1563	Campbelltown Preschool	Campbelltown Community Children's Centre
6507	Carol Murray Children's Centre	Carol Murray Children's Centre
6641	Ceduna Preschool Centre Inc	Ceduna Preschool Centre Inc
1716	Challa Gardens Child Parent Centre	Challa Gardens Child Parent Centre
3615	Chandlers Hill Kindergarten	Chandlers Hill Kindergarten
3616	Christie Downs Kindergarten	Christie Downs Kindergarten
3617	Christies North Kindergarten	Christies North Kindergarten
4610	Christopher Rawson Penfold Kindergarten	Christopher Rawson Penfold Kgtn
6665	Clare Valley Children's Centre	Clare Valley Children's Centre
4611	Clarence Gardens Kindergarten	Clarence Gardens Kindergarten
4617	Clarence Park Community Kindergarten	Clarence Park Community Kindergarten
3620	Clarendon Kindergarten	Clarendon Kindergarten
6664	Cleve District Children's Centre	Cleve District Children's Centre
1566	Cooper Pedy Child Parent Centre	Cooper Pedy Child Parent Centre
6508	Coomandook and Districts Kindergarten	Coomandook & Districts Kgtn
6509	Coonalpyn Kindergarten	Coonalpyn Kindergarten
3621	Coorara Preschool Centre	Coorara Preschool Centre
3622	Coromandel Valley Kindergarten	Coromandel Valley Kindergarten
1567	Cowandilla Children's Centre	Cowandilla Child Parent Centre
6663	Cowell Early Childhood Centre	Cowell Early Childhood centre
2608	Craigmores Kindergarten	Craigmores Children's Centre
6655	Cranston Street Kindergarten	Cranston Street Kindergarten
6613	Crystal Brook Kindergarten	Crystal Brook Kindergarten
4639	Cumberland Preschool Kindergarten Inc	Cumberland Preschool Kgtn Inc
1569	Cummins Child Parent Centre	Cummins Child Parent Centre
3624	Darlington Kindergarten	Darlington Kindergarten
4613	Dernancourt Kindergarten	Dernancourt Kindergarten
2610	Dorothy Hughes Kindergarten	Dorothy Hughes Kindergarten
5667	Dover Kindergarten	Dover Kindergarten
5668	Dunbar Terrace Kindergarten	Dunbar Terrace Kindergarten
1570	Echunga Child Parent Centre	Echunga Child Parent Centre
4640	Eden Hills Kindergarten	Eden Hills Kindergarten
1571	Elizabeth Downs Child Parent Centre	Elizabeth Downs Child Parent Centre
2612	Elizabeth East Kindergarten	Elizabeth East Kindergarten
2614	Elizabeth Grove Children's Centre	Elizabeth Grove Children's Centre
1732	Elizabeth North Preschool	Elizabeth North Child Parent Centre
5613	Elizabeth O'Grady Kindergarten	Elizabeth O'Grady Kindergarten
1572	Elizabeth Park Child Parent Centre	Elizabeth Park Child Parent Centre
1573	Elizabeth Vale Preschool	Elizabeth Vale Child Parent Centre
6615	Ellendale Kindergarten	Ellendale Kindergarten
6616	Elliston RSL Memorial Children's Centre	Elliston RSL Memorial CC
2622	Elsie Ey Kindergarten	Elsie Ey Kindergarten
5659	Enfield Folland Park Kindergarten	Enfield Folland Park Kindergarten
1798	Erabella Anangu Child Parent Centre	Erabella Anangu Child Parent Centre
2653	Eudunda Community Preschool	Eudunda Community Preschool
2624	Evanston Preschool	Evanston Preschool
1576	Fairview Park Child Parent Centre	Fairview Park Child Parent Centre
4616	Fairview Park Kindergarten	Fairview Park Kindergarten
3629	Flagstaff Hill Kindergarten	Flagstaff Hill Kindergarten
3630	Flagstaff Oval Kindergarten	Flagstaff Oval Kindergarten
1578	Flaxmill Preschool	Flaxmill Child Parent Centre
6617	Flinders Children's Centre	Flinders Children's Centre

# STRATEGIC PROJECTS

## Process Documentation – PD003



Government of South Australia  
Department for Education and  
Child Development

1783	Flinders View Child Parent Centre	Flinders View Child Parent Centre
3641	Forbes Children's Centre for Early Child Dev	Forbes Children's Centre for ECD
1579	Fraser Park Child Parent Centre	Fraser Park Child Parent Centre
1784	Freeling Preschool	Freeling Child Parent Centre
1580	Fregon Child Parent Centre	Fregon Child Parent Centre
3632	Frieda Corpe Community Kindergarten	Frieda Corpe Community Kindergarten
5615	Fulham Park Preschool Kindergarten	Fulham Park Preschool Kindergarten
2691	Gawler East Preschool Centre	Gawler East Preschool Centre
6512	Geranium Kindergarten	Geranium Kindergarten
1581	Gerard/Winkie Preschool	Gerard/Winkie Child Parent Centre
1582	Gilles Plains Child Parent Centre	Gilles Plains Child Parent Centre
6514	Gladigau Park Kindergarten	Gladigau Park Kindergarten
6620	Gladstone Kindergarten	Gladstone Kindergarten
5616	Glandore Community Kindergarten	Glandore Community Kindergarten
6515	Glencoe & District Kindergarten	Glencoe & District Kindergarten
4695	Golden Grove Kindergarten	Golden Grove Kindergarten
157	Goodwood Preschool	Goodwood Child Parent Centre
3635	Goolwa Children's Centre	Goolwa Children's Centre
4696	Greenwith Kindergarten	Greenwith Kindergarten
4618	Grove Kindergarten	Grove Kindergarten
3636	Hackham East Kindergarten	Hackham East Kindergarten
3638	Hackham West Children's Centre	Hackham West Children's Centre
4620	Hackney Kindergarten	Hackney Kindergarten
1683	Hahndorf Preschool	Hahndorf Child Parent Centre
3645	Hallett Cove Karrara Kindergarten	Hallett Cove Karrara Kindergarten
3604	Hallett Cove Preschool	Hallett Cove Preschool
1584	Hallett Cove South Preschool	Hallett Cove South CPC
2629	Hamley Bridge Kindergarten	Hamley Bridge Kindergarten
6875	Hampstead Preschool	Hampstead Preschool
3640	Happy Valley Kindergarten	Happy Valley Kindergarten
6622	Hawker Childhood Services Centre	Hawker Childhood Services Centre
4664	Hawthorndene Kindergarten	Hawthorndene Kindergarten
1585	Hendon Preschool	Hendon Child Parent Centre
567	Henley Community Kindergarten	Henley Community Kindergarten
4622	Highbury Preschool	Highbury Preschool
6642	Hincks Avenue Children's Centre	Hincks Avenue Children's Centre
4623	Holden Hill Kindergarten	Holden Hill Kindergarten
1830	Houghton Preschool	Houghton Child Parent Centre
1715	Huntfield Heights Child Parent Centre	Huntfield Heights Child Parent Centre
4609	il nido Children's Centre	il nido Children's Centre
1586	Indulkana Child Parent Centre	Indulkana Child Parent Centre
2630	Ingle Farm Community Kindergarten	Ingle Farm Community Kindergarten
4625	J B Cleland Kindergarten Inc	J B Cleland Kindergarten Inc
6624	Jamestown Community Children's Centre	Jamestown Community Children's Centre
5621	Jean Horan Kindergarten	Jean Horan Kindergarten
1423	John Hartley School Children's Centre	John Hartley School Children's Centre
6609	Kadina Preschool Centre	Kadina Preschool Centre
6516	Kalangadoo Kindergarten	Kalangadoo Kindergarten
5622	Kalaya Children's Centre	Kalaya Children's Centre
1685	Kangaroo Inn Preschool	Kangaroo Inn Child Parent Centre
5625	Kangaroo Island Children's Services - Kingscote	Kangaroo Island CS Kingscote
5995	Kangaroo Island Children's Services -	Kangaroo Island CS Penneshaw

# STRATEGIC PROJECTS

## Process Documentation – PD003



Government of South Australia  
Department for Education and  
Child Development

	Penneshaw	
2633	Kapunda Kindergarten	Kapunda Kindergarten
6755	Karcultaby Preschool	Karcultaby Preschool
1589	Karoonda Child Parent Centre	Karoonda Child Parent Centre
4626	Kathleen Mellor Preschool Kindergarten	Kathleen Mellor Preschool Kgtn
2621	Kaurna Plains Children's Centre	Kaurna Plains Preschool
6519	Keith War Memorial Community Centre Kgtn	Keith War Memorial Comm Ctr Kgtn
4631	Keithcot Farm Children's Centre	Keithcot Farm Kindergarten
1838	Kenmore Park Child Parent Centre	Kenmore Park Child Parent Centre
4627	Kensington Gardens Preschool	Kensington Gardens Preschool
1592	Kilkenny Preschool	Kilkenny Child Parent Centre
6626	Kimba Community Kindergarten	Kimba Community Kindergarten
6520	Kingston Kindergarten	Kingston Kindergarten
6540	Kirinari Kindergarten	Kirinari Kindergarten
6627	Kirton Point Children's Centre	Kirton Point Kindergarten
5660	Klemzig Kindergarten	Klemzig Kindergarten
1593	Kongorong Child Parent Centre	Kongorong Child Parent Centre
1594	Koonibba Child Parent Centre	Koonibba Child Parent Centre
5626	Kurralta Park Community Kindergarten	Kurralta Park Community Kindergarten
6630	Lake Wangary Preschool Centre	Lake Wangary Preschool Centre
1404	Lake Windemere School CPC	Lake Windemere School CPC
6522	Lameroo and District Kindergarten	Lameroo and District Kindergarten
2636	Lantana Kindergarten	Lantana Kindergarten
5628	Largs North Kindergarten	Largs North Kindergarten
6631	Laura Preschool Centre	Laura Preschool Centre
5629	Le Fevre Kindergarten Inc	Le Fevre Kindergarten Inc
6632	Leigh Creek Kindergarten	Leigh Creek Kindergarten
2638	Lieberman Kindergarten	Lieberman Kindergarten
1829	Littlehampton Preschool	Littlehampton Child Parent Centre
4630	Lobethal Community Kindergarten	Lobethal Community Kindergarten
6633	Lock Early Learning Centre	Lock Early Learning Centre
5630	Lockleys Preschool	Lockleys Preschool
1595	Lonsdale Heights Preschool	Lonsdale Heights Child Parent Centre
6529	Loxton North Kindergarten	Loxton North Preschool
6524	Loxton Preschool Centre Inc	Loxton Preschool Centre Inc
5631	Lucy Morice Kindergarten	Lucy Morice Kindergarten
2692	Lyndoch Valley Family Centre	Lyndoch Valley Family Centre
3647	Madge Sexton Kindergarten	Madge Sexton Kindergarten
2640	Madison Park Kindergarten	Madison Park Kindergarten
4641	Magill Kindergarten	Magill Kindergarten
6612	Maitland Children's Centre	Maitland Children's Centre
1734	Mallala Preschool	Mallala Child Parent Centre
6550	Mannum Kindergarten	Mannum Kindergarten
2642	Manor Farm Kindergarten	Manor Farm Kindergarten
4690	Margaret Lohmeyer Kindergarten	Margaret Lohmeyer Kindergarten
5633	Marie Dunstan Kindergarten	Marie Dunstan Kindergarten
1448	Mark Oliphant College (B-12) Children's Centre	Mark Oliphant College B-12 Children's Centre
1597	Marree Preschool	Marree Child Parent Centre
3649	Mary Bywaters Memorial Kindergarten	Mary Bywaters Memorial Kindergarten
4163	Mawson Lakes Preschool	Mawson Lakes Preschool
6527	McArthur Park Kindergarten	McArthur Park Kindergarten
6525	McKay Children's Centre	McKay Children's Centre

# STRATEGIC PROJECTS

## Process Documentation – PD003



Government of South Australia  
Department for Education and  
Child Development

4632	McKellar Stewart Kindergarten	McKellar Stewart Kindergarten
6636	McRitchie Crescent Children's Services Centre	McRitchie Crescent Chn Servs Ctr
4678	Meadows & Districts Kindergarten	Meadows & Districts Kindergarten
6534	Melaleuca Park Kindergarten	Melaleuca Park Kindergarten
6637	Melrose Outreach Preschool	Melrose Early Learning Centre
6553	Meningie Preschool	Meningie Preschool
6526	Michelle DeGaris Memorial Kindergarten	Michelle DeGaris Memorial Kgtn
6528	Millicent North Kindergarten	Millicent North Kindergarten
6678	Miltaburra Children's Centre	Miltaburra Children's Centre
1856	Mimili Child Parent Centre	Mimili Child Parent Centre
2686	Minlaton District Early Learning Ctr	Minlaton and District Kindergarten
6692	Minya Bunhii Child Care & Kgtn	Minya Bunhii Child Care & Kgtn
4682	Mitcham Preschool Centre	Mitcham Preschool Centre
4683	Mitcham Village Kindergarten	Mitcham Village Kindergarten
3654	Mitchell Park Kindergarten	Mitchell Park Kindergarten
3690	Moana Kindergarten	Moana Kindergarten
157	Modbury Child Parent Centre	Modbury Child Parent Centre
4634	Modbury Kindergarten	Modbury Kindergarten
4635	Modbury North Kindergarten	Modbury North Kindergarten
1599	Modbury South Preschool	Modbury South Child Parent Centre
6523	Monash Kindergarten	Monash Kindergarten
6625	Moonta Kindergarten	Moonta Kindergarten
1601	Moorak Child Parent Centre	Moorak Child Parent Centre
6558	Morgan Kindergarten	Morgan Kindergarten
3605	Morphett Vale East Kindergarten	Morphett Vale East Kindergarten
3657	Morphett Vale Preschool Kindergarten	Morphett Vale Preschool Kindergarten
3687	Morphett Vale Primary School CPC	Morphett Vale Primary school CPC
4637	Mount Barker Kindergarten Inc	Mount Barker Kindergarten Inc
1602	Mount Burr Child Parent Centre	Mount Burr Child Parent Centre
3661	Mount Compass Preschool Centre	Mount Compass Preschool Centre
1698	Mount Gambier Children's Centre	Mount Gambier Children's Centre
4638	Mount Pleasant & District Kindergarten	Mount Pleasant & District Kgtn
2645	Munno Para Kindergarten	Munno Para Kindergarten
187	Murputja Child Parent Centre	Murputja Child Parent Centre
6549	Murray Bridge Preschool Kindergarten	Murray Bridge Preschool Kindergarten
1604	Nairne Child Parent Centre	Nairne Child Parent Centre
1605	Nangwarry Child Parent Centre	Nangwarry Child Parent Centre
1561	Napperby Preschool	Napperby Child Parent Centre
6537	Naracoorte North Kindergarten	Naracoorte North Kindergarten
6644	Neta Kranz Children's Centre	Neta Kranz Children's Centre
4684	Netherby Kindergarten	Netherby Kindergarten
5635	Netley Kindergarten	Netley Kindergarten
4643	Newland Park Kindergarten	Newland Park Kindergarten
3607	Noarlunga Downs Preschool	Noarlunga Downs Children's Centre
6645	Norrie Stuart Children's Services Centre	Norrie Stuart Children's Servs Ctr
5636	North Haven Kindergarten	North Haven Kindergarten
1634	North Ingle Preschool	North Ingle Child Parent Centre
1778	Northfield Child Parent Centre	Northfield Child Parent Centre
5308	Nuriootpa Community Children's Centre	Nuriootpa Community Children's Centre
1841	Oak Valley Aboriginal School CPC	Oak Valley Aboriginal School CPC
4645	Oakbank Kindergarten	Oakbank Kindergarten
3666	Oaklands Estate Kindergarten	Oaklands Estate Kindergarten

# STRATEGIC PROJECTS

## Process Documentation – PD003



Government of South Australia  
Department for Education and  
Child Development

5658	Ocean View College Children's Centre	Ocean View College Preschool
3664	O'Halloran Hill Kindergarten	O'Halloran Hill Kindergarten
1785	One Tree Hill Preschool	One Tree Hill Child Parent Centre
1607	Oodnadatta Child Parent Centre	Oodnadatta Child Parent Centre
6648	Orroroo Kindergarten	Orroroo Kindergarten
3665	O'Sullivan Beach Children's Centre	O'Sullivan Beach Children's Centre
1630	Padthaway Child Parent Centre	Padthaway Child Parent Centre
1608	Para Hills Child Parent Centre	Para Hills Child Parent Centre
2651	Para Hills West Preschool	Para Hills West Preschool
1609	Para Vista Child Parent Centre	Para Vista Child Parent Centre
4629	Paradise Kindergarten	Paradise Kindergarten
2654	Parafield Gardens Children's Centre	Parafield Gardens Children's Centre
2655	Paralowie Kindergarten	Paralowie Kindergarten
5380	Park's Children's Centre	Park's Children's Centre
1610	KICE - Parndana Campus Preschool	Parndana Child Parent Centre
4686	Pasadena Kindergarten	Pasadena Kindergarten
5640	Pennington Kindergarten	Pennington Kindergarten
6681	Penong Preschool	Penong Preschool
6649	Peterborough Community Preschool	Peterborough Community Preschool
6539	Pinnaroo Kindergarten	Pinnaroo Kindergarten
1790	Pipalyatjara Anangu Preschool	Pipalyatjara Anangu CPC
3695	Plympton South Kindergarten	Plympton South Kindergarten
1612	Point Pearce Child Parent Centre	Point Pearce Child Parent Centre
6686	Poonindie Early Childhood Centre	Poonindie Early Childhood Centre
2656	Pooraka Community Kindergarten	Pooraka Community Kindergarten
6651	Port Augusta West Childhood Services Centre	Port Augusta West CSC
6653	Port Broughton Kindergarten	Port Broughton Kindergarten
3697	Port Elliot Kindergarten	Port Elliot Kindergarten
4164	Port Lincoln Children's Centre	Port Lincoln Children's Centre
6659	Port Pirie Community Kindergarten	Port Pirie Community Kindergarten
6629	Port Wakefield Kindergarten	Port Wakefield Kindergarten
5661	Prospect Kindergarten	Prospect Kindergarten
6660	Quorn Kindergarten	Quorn Kindergarten
1611	Raukkan Child Parent Centre	Raukkan Child Parent Centre
1631	Redwood Park Child Parent Centre	Redwood Park Child Parent Centre
6561	Rendelsham Preschool	Rendelsham Preschool
6541	Renmark Children's Centre Inc	Renmark Children's Centre Inc
1786	Renmark North Preschool	Renmark North Child Parent Centre
6559	Renmark West Preschool	Renmark West Preschool
1655	Reynella East Preschool	Reynella East Child Parent Centre
1615	Reynella South Preschool	Reynella South Child Parent Centre
3674	Reynella South Kindergarten	Reynella South Kindergarten
1617	Ridgehaven Child Parent Centre	Ridgehaven Child Parent Centre
6662	Risdon Park South Kindergarten	Risdon Park South Kindergarten
6669	Riverton Kindergarten	Riverton Kindergarten
2625	Riverview Preschool Centre	Riverview Preschool Centre
6543	Robe Soldiers Memorial Kindergarten	Robe Soldiers Memorial Kindergarten
2907	Robertstown Preschool	Robertstown Preschool
4649	Rose Park Preschool	Rose Park Preschool
4650	Rostrevor Kindergarten	Rostrevor Kindergarten
6646	Roxby Downs Kindergarten	Roxby Downs Kindergarten
6672	Saddleworth Early Learning Centre	Saddleworth Early Learning Centre



# STRATEGIC PROJECTS

## Process Documentation – PD003



Government of South Austr II  
Department for Education and  
Child Development

2639	Salisbury Downs Preschool Centre	Salisbury Downs Preschool Centre
2670	Salisbury Heights Preschool	Salisbury Heights Preschool
2667	Salisbury Kindergarten	Salisbury Kindergarten
2668	Salisbury Park Kindergarten	Salisbury Park Childhood Serv Ctr
5670	Seacliff Community Kindergarten	Seacliff Community Kindergarten
3683	Seaford K-7 Campus Preschool	Seaford K-7 Campus Preschool
3618	Seaford Rise Children's Centre	Seaford Rise Children's Centre
3684	Seaview Downs Kindergarten	Seaview Downs Kindergarten
2693	Settlers Farm Campus Kindergarten	Settlers Farm Campus Kindergarten
2672	Sir Thomas Playford Kindergarten	Sir Thomas Playford Kindergarten
6684	Snowtown Kindergarten	Snowtown Kindergarten
6666	Solomontown Kindergarten	Solomontown Kindergarten
5669	Somerton Park Kindergarten	Somerton Park Kindergarten
1620	St Agnes Preschool	St Agnes Preschool
5662	St Helen's Park Kindergarten	St Helen's Park Kindergarten
4687	St James' Park Kindergarten	St James' Park Kindergarten
5661	St Philip's Preschool Kindergarten	St Philip's Preschool Kindergarten
4661	Stirling District Kindergarten	Stirling District Kindergarten
4667	Stirling East Kindergarten	Stirling East Kindergarten
6667	Stirling North Childhood Services Centre	Stirling North Childhd Services Ctr
3688	Strathalbyn Kindergarten	Strathalbyn Kindergarten
3619	Strathalbyn Kindergarten: Outreach	Strathalbyn Kindergarten: Outreach
6668	Streaky Bay Children's Centre	Streaky Bay Children's Centre
4161	Sturt Street Community Preschool	Sturt Street Comm Early Learning Ctr
4663	Surrey Downs Kindergarten	Surrey Downs Kindergarten
1574	Swallowcliffe Preschool	Swallowcliffe Child Parent Centre
6552	Swan Reach and Area Kindergarten	Swan Reach and Area Kindergarten
6554	Tailem Bend Kindergarten	Tailem Bend Kindergarten
1622	Tantanoola Preschool	Tantanoola Child Parent Centre
2675	Tanunda Kindergarten Association	Tanunda Kindergarten Association
1600	The Heights Preschool	The Heights Child Parent Centre
3601	The Hub Preschool - Taylors Road	The Hub Preschool - Taylors Road
3600	The Hub Preschool-Hub Drive	The Hub Preschool-Hub Drive
4661	The John Francis Clark Memorial Kindergarten	The John Francis Clark Memorial Kgtn
4689	The Lady George Kindergarten	The Lady George Kindergarten
1789	The Pines Child Parent Centre	The Pines Child Parent Centre
4670	Thorndon Park Kindergarten	Thorndon Park Kindergarten
1624	Tintinara Preschool	Tintinara Child Parent Centre
6551	Tinyeri Children's Centre	Tinyeri Children's Centre
4619	Torrens Valley Children's Centre	Torrens Valley Children's Centre
5618	Torrensville Preschool Centre	Torrensville Preschool Centre
1625	Trinity Gardens Children's Centre	Trinity Gardens Child Parent Centre
3686	Trott Park Kindergarten	Trott Park Kindergarten
6670	Tumby Bay Kindergarten	Tumby Bay Kindergarten
2676	Two Wells Community Children's Centre	Two Wells Children's Centre
4691	Unley Kindergarten	Unley Kindergarten
4672	Vale Park Pre-school	Vale Park Pre-school
2677	Valley View Kindergarten	Vailey View Kindergarten
3696	Victor Harbor Community Kindergarten	Victor Harbor Community Kindergarten
1626	Virginia Preschool	Virginia Child Parent Centre
6548	Waikerie Children's Centre Inc	Waikerie Children's Centre Inc
6640	Wallaroo Preschool Centre	Wallaroo Preschool Centre

# STRATEGIC PROJECTS

## Process Documentation – PD003



Government of South Australia  
Department of Education and  
Child Development

1621	Wandana Child Parent Centre	Wandana Child Parent Centre
1787	Warooka Child Parent Centre	Warooka Child Parent Centre
3698	Warradale Kindergarten	Warradale Kindergarten
5652	West Beach Kindergarten	West Beach Kindergarten
5653	West Lakes Kgtn & Early Chld Ctr	West Lakes Kgtn & Early Chld Ctr
5654	West Lakes Shore Kindergarten	West Lakes Shore Kindergarten
1619	Westport Preschool	Westport Child Parent Centre
6628	Whyalla Stuart Early Chld Ctr Kgtn	Whyalla Stuart Early Chld Ctr Kgtn
1628	Williamstown School-Based Preschool	Williamstown Child Parent Centre
4675	Willow Close Preschool Centre	Willow Close Preschool Centre
6674	Willsden Childhood Services Centre	Willsden Childhood Services Centre
3699	Willunga Preschool	Willunga Preschool
6675	Wilmington Kindergarten	Wilmington Kindergarten
6676	Win Newby Kindergarten	Win Newby Kindergarten
3625	Woodcroft Heights Children's Centre	Woodcroft Heights Children's Centre
3689	Woodend Children's Centre	Woodend Children's Centre
4676	Woodside Preschool Playcentre	Woodside Preschool Playcentre
1205	Woodville Gardens School B-7 Children's Centre	Woodville Gardens School B-7 Children's Centre
5657	Woodville West Kindergarten	Woodville West Kindergarten
6680	Wudinna RSL Memorial Kindergarten	Wudinna RSL Memorial Kindergarten
1839	Wynn Vale Child Parent Centre	Wynn Vale Child Parent Centre
4680	Wynn Vale Community House Kgtn	Wynn Vale Community House Kgtn
1629	Yalata Child Parent Centre	Yalata Child Parent Centre
3627	Yankalilla Community Children's Ctr	Yankalilla Community Children's Ctr
6647	Yorke town Community Children's Ctr	Yorke town Community Children's Ctr

# ATTACHMENT C.

## Special Units

Correct as of 3-Aug-2017

Portfolio	School	Unit	Year Level
Felixstow 1	0768 Adelaide High School	1861 Adelaide Centre for Hearing Impaired	8-12
Felixstow 1	0474 Trinity Gardens Primary School	7748 Disability Unit St Morris	R-7
Felixstow 2	0809 Henley High School	7855 Disability Unit Henley High School	8-12
Felixstow 2	0996 Kidman Park Primary School	7747 Disability Unit Kidman Park	R-7
Flinders Park 1	0805 Findon High School	7795 Disability Unit Findon High School	8-12
Flinders Park 2	0637 Brighton Primary School	1294 Brighton Centre for Hearing Impaired	R-7
Gawler	1876 Hewett Primary School	7876 Disability Unit Hewett PS	R-7
Gawler	0788 Nuriootpa High School	1590 Disability Unit Nuriootpa HS	8-12
Gawler	0427 Tanunda Primary School	1648 Disability Unit Tanunda PS	R-7
Kadina	0773 Clare High School	8315 Disability Unit Clare High School	
Kadina	0778 Kadina Memorial School	7773 Disability Unit Kadina Memorial Sch	R-12
Mount Barker 1	0783 Mount Barker High School	1253 Disability Unit Mt Barker HS	8-12
Mount Barker 1	0285 Mount Barker Primary School	7967 Disability Unit Mount Barker PS	R-7
Mount Barker 2	0905 Blackwood High School	7987 Autism Intervention - Blackwood HS	8-12
Mount Barker 2	0565 Blackwood Primary School	7984 Autism Intervention - Blackwood PS	R-7
Mount Barker 2	0975 Pasadena High School	0332 Disability Unit Pasadena High School	8-12
Mount Barker 2	0799 Victor Harbor High School	7785 Disability Unit Victor Harbor HS	8-12
Mount Barker 2	0453 Victor Harbor R-7 School	7786 Disability Unit Victor Harbor PS	R-7
Murray Bridge	0785 Murray Bridge High School	7854 Disability Unit Murray Bridge HS	8-12
Noarlunga 1	1019 Christie Downs Primary School	7952 Disability Unit Christie Downs PS	R-7
Noarlunga 1	1013 Christies Beach HS & Sth Voc College	1883 Disability Unit Christies Beach	8-12
Noarlunga 1	0823 Hamilton Secondary College	7811 Disability Unit Hamilton SC	8-12
Noarlunga 2	1855 Seaford Rise Primary School	5473 Disability Unit Seaford Rise PS	R-7
Noarlunga 2	0641 Seaford Secondary College	7784 Disability Unit Seaford Secondary Co	R-12
Noarlunga 2	0638 Wirreanda Secondary School	7966 Disability Unit Wirreanda Sec School	8-12
Para Hills 1	1427 Riverdale Primary School	7809 Disability Unit Riverdale PS	R-7
Para Hills 2	0649 Madison Park School	5970 Disability Unit Madison Park School	R-7
Para Hills 2	1140 Salisbury Park Primary School	7772 Disability Unit Salisbury Park PS	R-7
Para Hills 3	1834 Golden Grove High School	1616 Disability Unit Golden Grove HS	8-12
Para Hills 3	0898 Klemzig Primary School	1317 Klemzig Centre for Hearing Impaired	R-7
Para Hills 3	1902 Roma Mitchell Secondary College	5483 Disability Unit Roma Mitchell SC	8-12
Para Hills 3	0892 Salisbury High School	7810 Disability Unit Salisbury HS	8-12
Para Hills 3	1430 The Heights School	7988 Autism Intervention - The Heights	R-12
Para Hills 3	0906 Windsor Gardens B-12	1485 Windsor Gdns Cen for Hearing Impair	8-12
Para Hills 4	1854 Blakeview Primary School	7964 Disability Unit Blakeview PS	R-7
Para Hills 4	0976 Craigmore High School	7965 Disability Unit Craigmore HS	8-12
Para Hills 4	0574 Para Hills High School	7872 Disability Unit Para Hills HS	8-12

**Total 37**



# ATTACHMENT D.

## Schools with Special Classes

Correct as of 3-Aug-2017

Portfolio	School No	School	Lang & Comm	Classes		
				R-2	3-7	8-12
Berri	0532	Berri Primary School	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Berri	0776	Glossop High School	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Felixstow 1	0923	Stradbroke School	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Felixstow 2	0971	East Torrens Primary School	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Felixstow 2	0934	Fulham Gardens Primary School	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Felixstow 2	0670	Hendon Primary School	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Felixstow 2	0177	Henley Beach Primary School	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Felixstow 2	0941	Seaton High School	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Felixstow 2	1004	West Beach Primary School	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Flinders Park 1	0207	Kilkenny Primary School	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Flinders Park 1	1904	Woodville Gardens School B-7	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Flinders Park 1	0801	Woodville High School	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Flinders Park 2	0135	Flinders Park Primary School	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Flinders Park 2	0814	Le Fevre High School	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Flinders Park 2	0221	Le Fevre Peninsula Primary School	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Flinders Park 2	0908	Ocean View P-12 College	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Flinders Park 2	0668	Paringa Park Primary School	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Flinders Park 2	0381	Richmond Primary School	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Flinders Park 2	1285	Torrensville Primary School	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Gawler	0769	Balaklava High School	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Gawler	0774	Gawler and District College B-12	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Kadina	0773	Clare High School	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Kadina	0719	Clare Primary School	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Kadina	0778	Kadina Memorial School	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Kadina	1488	Moonta Area School	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mount Barker 1	0783	Mount Barker High School	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mount Barker 1	1539	Mount Barker South Primary School	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mount Barker 1	0909	Willunga High School	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mount Barker 2	0952	Clapham Primary School	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mount Barker 2	1884	Eastern Fleurieu R-12 School	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Mount Barker 2	0799	Victor Harbor High School	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mount Gambier	0928	Grant High School	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mount Gambier	0953	Mount Gambier North Primary School	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>



Portfolio	School No	School	Lang & Comm	Classes		
				R-2	3-7	8-12
Murray Bridge	0785	Murray Bridge High School	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Murray Bridge	0299	Murray Bridge North School	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Noarlunga 1	0536	Aberfoyle Hub R-7 School	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Noarlunga 1	1163	Braeview School R-7	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Noarlunga 1	1013	Christies Beach HS & Sth Voc College	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Noarlunga 1	0921	Christies Beach Primary School	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Noarlunga 1	0932	Clovelly Park Primary School	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Noarlunga 1	0658	Forbes Primary School	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Noarlunga 1	0823	Hamilton Secondary College	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Noarlunga 1	1098	Lonsdale Heights Primary School	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Noarlunga 1	1068	Noarlunga Downs Primary School	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Noarlunga 2	0323	Coorara Primary School	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Noarlunga 2	1066	Hackham East Primary School	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Noarlunga 2	1054	Hallett Cove South Primary School	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Noarlunga 2	1188	Morphett Vale East School R-7	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Noarlunga 2	1906	Morphett Vale Primary School	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Noarlunga 2	1907	Reynella East College	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Noarlunga 2	1207	Seaford K-7 Birth-Y7 Campus	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Noarlunga 2	0641	Seaford Secondary College	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Para Hills 1	0943	Elizabeth East Primary School	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Para Hills 1	0948	Elizabeth Park Primary School	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Para Hills 1	0688	Elizabeth South Primary School	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Para Hills 1	0949	Elizabeth Vale Primary School	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Para Hills 1	0537	Parafield Gardens R-7 School	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Para Hills 1	0910	Playford International College	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Para Hills 1	1100	Surrey Downs R-7 School	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Para Hills 2	0983	Brahma Lodge Primary School	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Para Hills 2	0982	Dernancourt School R-7	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Para Hills 2	1901	John Hartley School (B-7)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Para Hills 2	0649	Madison Park School	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Para Hills 2	1900	Mark Oliphant College (B-12)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Para Hills 2	0272	Modbury School Preschool to Year 7	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Para Hills 2	1047	Modbury South Primary School	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Para Hills 2	1482	Munno Para Primary School	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Para Hills 2	1062	Swallowcliffe School P-7	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Para Hills 3	0660	Enfield Primary School	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



Portfolio	School No	School	Classes			
			Lang & Comm	R-2	3-7	8-12
Para Hills 3	1908	Lake Windemere B-7 School	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Para Hills 3	1902	Roma Mitchell Secondary College	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Para Hills 3	0892	Salisbury High School	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Para Hills 3	1041	Salisbury Primary School	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Para Hills 3	0994	Wandana Primary School	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Para Hills 4	1162	Ingle Farm Primary School	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Para Hills 4	0935	Para Hills School P-7	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Port Lincoln	0734	Ceduna Area School	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Port Lincoln	0791	Port Lincoln High School	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Port Lincoln	1277	Port Lincoln Junior Primary School	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Port Lincoln	0359	Port Lincoln Primary School	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Port Lincoln	0745	Streaky Bay Area School	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Port Pirie	0792	John Pirie Secondary School	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Port Pirie	0789	Peterborough High School	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Port Pirie	0339	Peterborough Primary School	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Port Pirie	0406	Solomontown Primary School	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Whyalla	0990	Augusta Park Primary School	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Whyalla	0938	Hincks Avenue Primary School	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Whyalla	0677	Nicolson Avenue Primary School	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Whyalla	0790	Port Augusta Secondary School	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Whyalla	0355	Port Augusta West Primary School	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Whyalla	1817	Roxby Downs Area School	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Whyalla	1195	Stuart High School	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Total Schools with Special Classes 92



ATTACHMENT E

**IELC/NAP centres DECD staffing enrolment by Roll Class**

Data source: Site data submitted to EALD Program 16/06/17

The student numbers are IELP/NAP-eligible students that generate staffing entitlements. The actual enrolments are likely to be higher if full fee paying students are enrolled.

OrgUnit	SchoolName	RollClass	FTE
1686	Adelaide Secondary School of English	44	477
1136	Bellevue Heights Primary School	5	58
1903	Blair Athol North School B-7	5 + 1 teacher*	88
0932	Clovelly Park Primary School	6	76
0106	Cowandilla Primary School	5	61
0666	Darlington Primary School	5	56
0971	East Torrens Primary School	6	84
0947	Elizabeth Downs Primary School	9	110
0949	Elizabeth Vale Primary School	5	59
0120	Gilles Street Primary School	7 + 1 teacher	106
0689	Hampstead Primary School	4	50
1162	Ingle Farm Primary School	7	103
0207	Kilkenny Primary School	4 + 1 teacher	64
0784	Mount Gambier High School	2	11
0953	Mount Gambier North Primary School	2	25
0337	Pennington School R-7	5 + 1 teacher	79
0381	Richmond Primary School	5	66
0664	Salisbury North R-7 School	10	139
1777	The Pines School	7	110
0810	Thebarton Senior College	31	314
17/04/2017		1	9:13:00 AM

\* Indicates that 1 teacher is funded beyond the number of classroom spaces available due to capacity issues.